



NAPPC

North American Pollinator Protection Campaign

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Instructions for NAPPC Task Force Co-Chairs 2024-25

WELCOME

THANK YOU for your vital role as a NAPPC Task Force leader! The Task Forces are critical in moving pollinator projects forward. Your Task Force should confine its efforts to accomplishing one (or two) achievable and strategic objectives that can be completed, more or less, in the coming year.

The NAPPC Steering Committee already has a specific direction to help move the Task Force forward. Your job is to create a plan of action that will make it possible. The suggested tasks are listed at the end of this document.

To ensure that together we meet the Task Force objectives and to enable you to get the most out of this experience, please familiarize yourself with this guide prior to the Conference.

Please note our main speaker and public session on Wednesday, October 23rd in the Rasmuson Theater, but the Task Force Breakout Sessions will be split on the 4th floor meeting rooms and theater.

TASK FORCES WILL BE HELD IN-PERSON

Task Force Sessions will be occurring on Day 2 (10/23) and 3 (10/24) of the Conference in breakout sessions at the [National Museum of the American Indian](#). Conference facilitators will divide in-person attendees according to Task Forces. Conference facilitators will help with breakout session logistics on the days of the conference.

PREPARATION

Task Force co-chairs will need to bring at least one **laptop** to work on the Google Drive work plan in conference breakout sessions.

You will receive a list of the participants who have signed up for your Task Force including their contact information from a Pollinator Partnership staff member prior to the conference.

- **Prior to the conference**, please send all new task force members last year's work plan to introduce them to the history and goals of the task force.
- **Prior to the conference**, we also recommend convening a meeting with your task force to integrate new members and get the conversation started. This will be very helpful for new members and also to keep past members engaged that will be unable to attend the conference in-person this year.

GOAL

The Goal of the Task Force is to develop a **work plan** for your group to accomplish at least one task by October 2024 that includes:

- Opportunities for each partner to participate in at least one activity
- A timeline for completing tasks
- Resource and partnership needs and where to find them
- Schedule for co-chairs to check-in with the group

PRODUCT

Your Task Force will complete one master work plan. Each Task Force will be provided with a blank work plan shared via Google Docs of which they can work off (*to be provided in early October*). Complete this chart in Google Docs and be sure to maintain sharing settings so that Conference Facilitators will have access to your work. It is a good idea to download and save this document to your files as a back-up. This work plan will be shared at the Task Force Reports session on Day 3 for feedback from all conference participants.

NOTE TAKING

Please arrange to have you or another member of your Task Force help record notes on the electronic work plan. A great way for everyone to see and work off the same work plan is through simultaneous editing in Google Docs. Depending on how your group chooses to take notes, an additional in-person computer may be needed.

PRODUCTIVITY

- Take advantage of your time together. Schedule your first NAPPC Task Force conference call during the breakout session for some time before Thanksgiving 2024.
- Make a clear plan of who will do which assignment and by what deadline.
- Encourage existing members to brainstorm about adding new members to the task force.

FACILITATION TIPS

- Hear from everyone – call on someone for an idea if they're not speaking up.
- Increase solidarity and camaraderie in the group – make this a friendly and rewarding experience.
- Don't get hung up trying to fill out every square in the chart – if you are stuck, move on, and come back to that component.
- Get everyone to have a clear idea of WHAT they are going to do, WHEN they will have it done, and HOW they will communicate in the future with the task force.

PARTICIPATION GUIDELINES

Participation is a key factor in the success of the Task Forces. In order to ensure effective participation, the following ground rules have been established (view full NAPPC ground rules [here](#)):

1. Engage – Inquire and share
2. Create common understanding – Clarify technical terms and acronyms
3. Be empathetic – Assume good intent
4. Be curious – Listen
5. Disagree respectfully
6. Share screen/air time – Be mindful of question/comment length

QUESTIONS?

If assistance or any accommodations are needed, please contact Shannon Farmer at shannon@pollinator.org or call 240-559-5752.

TASK FORCE BREAKOUT TIMELINE (times subject to change)

Wednesday, October 23rd, 2024

1:10 PM – 1:40 PM (EST): 2023-24 Task Force Reports

- In-person reports from the previous year's Task Forces reflecting on how things went, and the most challenging and the most positive things encountered as a group.
- Only for existing task forces.

2:05 PM – 3:35 PM (EST): Breakout Session 1

- Co-chairs introduce the topic of the Task Force and expected outcomes.
- Introductions (name, institution, and why they're interested in this Task Force)
- Discuss what has worked in the past for this Task Force (or other Task Forces members have been a part of challenges faced, and lessons learned, etc.)
- Discuss the suggested goal for the NAPPC Task Force and determine if it needs modifications
- Establish a means of communicating after the meeting and set a first conference call and recurring monthly meetings now so that it is on the calendar. (Communication after the meeting is often a stumbling block for progress – talking about the best ways that will connect the group NOW is a good first step)

- Begin dividing your objective into parts for the work plan
- Start outlining the actions and responsible parties to accomplish the goal

Thursday, October 24th, 2024

9:05 AM – 10:35 PM (EST): Breakout Session 2

- Review progress and ideas discussed during Breakout Session 1
- Continue to develop work plan chart, making sure that each participant is able to contribute and that individuals aren't given too much to do alone
- Reality check – can we do this with the resources we have and in the time period that we have set? (Take a vote!)
- Fill in the gaps and modify, as needed
- Reconfirm the process for checking-in and communicating with members of the group and the NAPPC Steering Committee
- Electronically fill in your chart (you should be taking notes throughout the meeting but will need to complete the shared google document by the end of this session)

1:50 PM – 2:40 PM (EST): Task Forces Present on 2024-25 Plans

- Each Task Force will have 5 minutes to report their progress back to the plenary.
- Feedback is welcome from all conference participants and will be relayed to co-chairs through P2 staff and shared documents.

TASK FORCE DESCRIPTIONS	CO-CHAIRS
<p>Agriculture and Pollinators – The goal of this task force is to help address conservation and farming issues by learning from agriculture and pollinator interfaces and experiences. The task force will focus on 1). Increasing funding of practical research and quickly disseminating research results that have implications for farmers 2). Engaging farmer and crop advisor organizations to incorporate their experiences and expertise 3). Helping communication through ag extension and other agencies, including funding opportunities. We hope to include commodity groups, government agencies (including USDA/ EPA), NACD and other national associations, non-profits, crop advisors, beekeepers, agricultural commissioners, farmers, researchers, and other stakeholders.</p>	<p>Miles Dakin Ron Bitner</p>
<p>Climate Change and Pollinators – To educate the public on the effects of climate change on plants and pollinators and to mitigate these effects through science-based programs with the goal of sustaining the connections that maintain the ecosystems that support us. This will be done through the creation of a white paper that reviews the scientific consensus regarding climate change's effects on pollinator health and abundance. Another strategy is the development of a public-facing awareness campaign about pollinators and climate change.</p>	<p>Chip Taylor Gary Krupick Kelly Bills</p>
<p>Honey Bee Health – Determine priority research and evaluation criteria for 2025 Honey Bee Health Grants and develop a sponsorship plan to increase support and partnerships for honey bee health research. Promote The BeeMD app and website and disseminate information about this online tool in the beekeeping community.</p>	<p>Mike Studer Dewey Caron</p>

<p>Imperiled Bombus Conservation - This group will work to identify and address key stressors to imperiled bumble bee heath, determine critical bumble bee research needs, and promote scientifically sound conservation of bumble bees. This will be accomplished through a bumble bee conservation grant program, development and dissemination of resources, and other focused projects (e.g., clean stock recommendations).</p>	<p>Tamara Smith Ed Spevak Elaine Evans</p>
<p>Lepidoptera – Determine priorities and potential funding sources for a Lepidoptera research grant program including but not limited to monarch, blue, and swallowtail butterflies. Explore educational and community science programs and resource creation related to Lepidoptera conservation.</p>	<p>Reed Lievers Todd Gilligan</p>
<p>Pollinator Communications Task Force - Work to create and share relevant, thoughtful, engaging, and hopeful communication campaigns about pollinators and their importance to our ecosystems. The goal for this group centers on elevating the work of the pollinator community at large (including other NAPPC Task Forces) and educating the public on the importance of pollinators. This is currently being done through the administration of a survey to the general public with the goal of determining what areas of pollinator conservation need more focused attention and educational resources. This task force also shines a spotlight on some of the incredible people and projects that are working to help conserve pollinators across North America through their Pollinator Conservation Spotlight Series.</p>	<p>Anthony Colangelo Grace Anderson Mara Koenig</p>
<p>Pesticide Education – Determine how pesticide registration and regulation can be used as a tool to protect and promote pollinator health. This will be done through the development of a campaign to increase reporting of bee kill incidents, working directly with the National Association of State Departments of Agriculture to disseminate best practices, and engaging with gardeners, homeowners, growers, and pesticide applicators regarding pesticide use and pollinators.</p>	<p>Mary Rust Laurie Davies Adams Diana Cox-Foster</p>
<p>Pollinator Habitat Installations – Focus on all aspects of pollinator habitat installations including land preparations, installation, and maintenance in various landscapes and geographies. Aim to aggregate existing material and identify gaps in technical resources resulting in easily accessible information for land managers and the public. This task force will also develop and promote Garden Recipe Cards for California.</p>	<p>Andy Grinstead Rebecca Louie</p>
<p>Pollinators on Managed Lands - Encourage incentives for pollinator habitat on transportation, utility rights-of-way, and renewable energy landscapes, including educational outreach and recognition of best practices (ex. NAPPC Awards). The task force will promote and vet applicants for the NAPPC Pollinator Electric Power Award and Pollinator Roadside Management Award.</p>	<p>James Hart Victoria Woodhouse Jessica Fox</p>
<p>North American Collaboration – Expand and enhance the North American collaborative nature of NAPPC. Brainstorm how to engage more participation from Canada, Mexico, First Nations, and Indigenous territories, Central America, and the Caribbean. Work on the translation of materials and support existing North American-wide strategies for pollinators. This group will attempt to bring more participation to NAPPC from underrepresented regions/countries</p>	<p>Coro Arizmendi Vicki Wojcik Maddie Dong</p>

in North America and explore methods of making the conference more relevant to all parties across the continent.	
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