<u>Using the Seed Collection Report within a Web Browser (Desktop/Mobile Browser):</u>

Field Data Recorder(s) can access this Seed Collection Survey on a browser using the link provided below in this document. You will no longer need to request a Project Wingspan user-account to access the PW Seed Collection Report survey form.

To access this survey form, visit the Survey123 weblink here: https://arcg.is/1ymKia0. You should not be required to enter any login credentials. If your browser does require you to login to access the survey, or if you have any questions in general, please reach out to your State Coordinator or James@pollinator.org for assistance.

This link, whether used on a desktop computer or a mobile device, <u>requires an internet connection</u>. If there is cell signal at the collection site, you can complete the survey in the field using a browser on your mobile device. If there is no phone signal at the site, we ask that you take sufficient notes and photos while in the field and complete the survey at your earliest convenience upon returning home.

Step 1: Open the Survey
- Use the link (https://arcg.is/1ymKia0) to open the survey form in the browser of your choice. Any desktop or mobile browser should work, although Google Chrome, Firefox, Safari, and Internet Explorer 11 work best. For best performance, update to the latest version of the browser.
  - The URL above will automatically prompt you to open the survey within a browser window. The survey will look slightly different depending on the device and/or browser you are using, but the following steps should be the same regardless.

Step 2: Complete All Required Sections
Beginning with the data recorder's name, enter the required information into the form. This will include basic collection information as well as several photos.
- Enter the name of the group's data collector (most likely the member who is completing this form as well).
- Enter the three parts of the Seed Collection Reference Number: the Seed Collection Team reference ID (state abbreviation and collection team number), project site ID (represented by letters a-z) and collection number.
  - For example, IN.CT1.A-3 for Indiana seed Collection Team 1's third collection at site A.
  - For the collection team and collection site ID please refer to the Project Wingspan Seed Collection Manual.

Project Wingspan Seed Collection Report

This Seed Collection Report supports field data recording and coordination of volunteer project teams for the Project Wingspan effort. Thanks to all of the Project Wingspan volunteers!

Data Recorder Name:*

Collection Team and Project Site ID*

e.g. OH.CT1.A - Please follow the naming convention dictated within the Project Wingspan training guide.

- Enter the Collection Number, Date, State, County, and Collection Zone (Green, Blue, or Orange), each in their own section.

Collection Number*

Please enter this seed collection number following the training material guidelines.

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Seed Collection Date*

📅 MM/DD/YYYY

State*

-Please select-
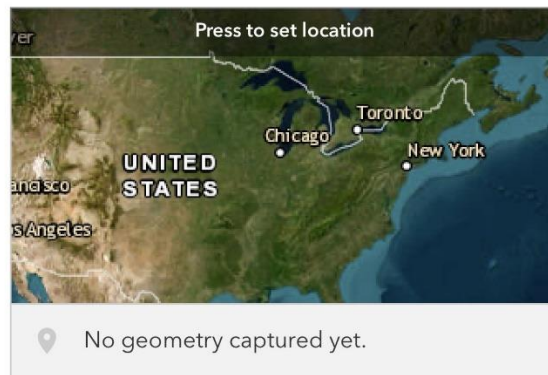
County Name*

Collection Zone*

Please select the Project Wingspan Collection Zone where this collection took place.

-Please select-

- Next, enter the location of the seed collection event. This step will be slightly different for desktop browsers and mobile browsers, so please follow the relevant steps below.
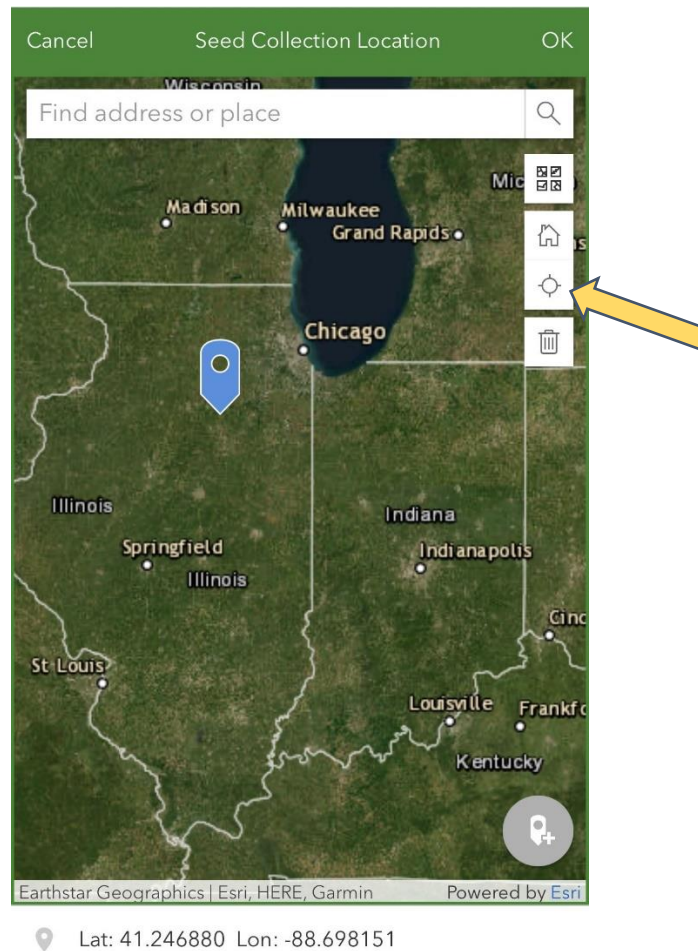 - For **mobile browsers**, first tap "Press to set location".

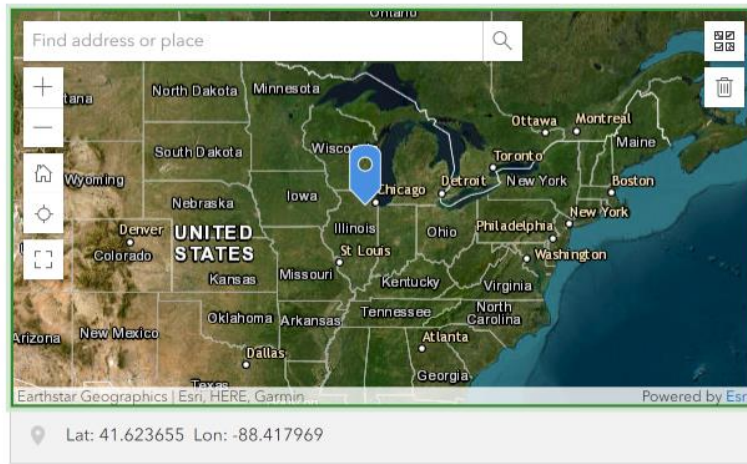 - You should then see a map with an X in the middle.

- To manually locate the collection site, select the map and drag the pin to the appropriate location. You can zoom in (+) or zoom out (-) by pinching inwards or outwards with two fingers on the map or by pressing the corresponding buttons. You can also enter the address in the box at the top of the map to zoom to your location. Tap on the location on the map of your collection event to create a mark. This should create a blue marker on the map. When satisfied with the position of your point, click the "OK" button in the top right corner.
  - Additionally, if you are completing this form in the field and have cell signal, you can click the crosshairs button (see orange arrow below) to find you exact current location.

Lat: 41.246880 Lon: -88.698151

- For **desktop browsers**, simply click the location in the map on the screen or enter the address.

Seed Collection Location*

Use the map below to find the location of this seed collection. You can either scroll to zoom in on the collection area or enter an approximate address to get you close and then select the correct point.

Lat: 41.623655 Lon: -88.417969

- Next, select the species that you collected seed from. These should all be from the Project Wingspan target species list. If more than one species was collected, select all that apply.

Seed Species Collected*

Select all that apply.

☐ Golden Alexanders (Zizia aurea)

☐ Ohio Spiderwort (Tradescantia ohiensis)

☐ Foxglove Beardtongue (Penstemon digitalis)

☐ Common Milkweed (Asclepias syriaca)

☐ Purple Coneflower (Echinacea purpurea)

☐ Maryland Senna (Senna marilandica)

- In addition to the species collected, please select any target species that you observed blooming at the site in the next section.

Target Plant Species in Bloom*

Were any of the following species in bloom at this collection site? Select all that apply.

- [ ] Golden Alexanders (Zizia aurea)
- [ ] Ohio Spiderwort (Tradescantia ohiensis)
- [ ] Foxglove Beardtongue (Penstemon digitalis)
- [ ] Common Milkweed (Asclepias syriaca)
- [ ] Purple Coneflower (Echinacea purpurea)
- [ ] Maryland Senna (Senna marilandica)

- Next, please submit all required photos. This includes a general photo of the site that captures its major characteristics, a photo of the target plants that were collected from, a photo of some of the seed collected, a photo of a leaf from the target plant, and a photo of the datasheet completed in the field. Additionally, if you took any photos that could be used in Pollinator Partnership social media posts, feel free to include this in the "Social Media Photo" section. This is not required.
  - Photos can be submitted in two ways. Click the camera icon and take a photo directly through your device (for mobile devices only) or click the folder icon to select a photo from your saved pictures.

Collection Site Photo*

Include people and try to capture the collection area character.

Drop image here or select image

Target Plant Photo*

Please include the actual plants or group of plants collected at this site.

Drop image here or select image

Seed Photo*

Please select a high-contrast, clear image including an item for scale such as a coin.

Drop image here or select image

Leaf Photo*

A clear leaf photo from the plant(s) that seed was collected from.

Drop image here or select image

Data Sheet Photo*

A photo of the field notes taken during this seed collection.

Drop image here or select image

Social Media Photo

A photo suitable for P2 publication or educational materials.

Drop image here or select image

- Next, select the land cover type that best describes the site (forest, grassland, pasture, wetland, or agriculture), select if landowner permission was required for the collection to take place, and the number of volunteers who attended.

Land Cover Type*

What land cover category best describes this seed collection site.

-Please select- ▾

Was landowner permission required for collection?*

◯ Yes

◯ No

Volunteer Numbers*

How many volunteers were present during this seed collection effort?

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- Finally, please provide any relevant notes regarding the collection site and the event. This is helpful, but not required. Once you have completed this step, hit "Submit" to complete the form.

Site Description

Provide any relevant field notes from this collection site and collecting event.

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Submit